

Calmar Elementary School

PTA AGENDA

January 6th / 3:30 PM / CES Staff

Room Call to order:

ATTENDEES

AGENDA

1. Review minutes from last meeting
2. Treasurer's report
3. Administrators report
4. Vice President report
5. Presidents report
6. Town of Calmar Grant
7. Secretary Position
 - a. Lori stepping down
 - b. New secretary position
8. Old Business
 - a. Ratify any Chat votes from Dec 3rd to Jan 5th
 - I. None to recall currently.
9. PTA Member feedback
 - a. What do members want out of pta and why are they here.
10. PTA Budget/cushion in bank account \$\$
11. Hot lunch
 - a Volunteer Sign up and new quarter menu
 - b Ideas for Vendors
 - c Daycare Update
 - d Pricing mark up for hot lunches
12. Fundraiser updates
 - a 50/50 - Christmas concert earnings
 - b Market Dates
 - c Ideas for Fundraisers/for the remainder of the year.
13. Gaga Ball Committee
14. PTA Policy Review Committee
15. Wrap up

Calmar Elementary School - PTA Meeting Minutes

Date: _____ | Time: _____ | Location: _____

1. Call to Order

Time: _____ PM | Presiding: _____ | ☐ Quorum met

2. Attendance

Executive: _____

Members: _____

Administration: _____

Regrets: _____

3. Approval of Agenda

☐ Approved as presented ☐ Approved as amended
Moved by: _____ | Seconded by: _____

4. Approval of Previous Minutes

☐ Approved as presented ☐ Approved as amended
Moved by: _____ | Seconded by: _____

5. Reports (Summary Only)

Treasurer: Balance \$ _____ | Notes: _____ ☐
Accepted

Moved by: _____ | Seconded by: _____

Administrator: _____

Moved by: _____ | Seconded by: _____

VicePresident: _____

Moved by: _____ | Seconded by: _____

President: _____

Moved by: _____ | Seconded by: _____

6. Town of Calmar Grant

Notes / Decisions: _____

7. Old Business

Chat Vote Ratification (Dec 3-Jan 5): ☐ None ☐ Motion Recorded
Notes: _____

8. Secretary Position

Notes: _____ ☐ Accepted

Moved by: _____ | Seconded by: _____

9. PTA Member Feedback

Themes / Comments: _____

10. Financial Discussion

Budget / Reserve Notes: _____

11. Hot Lunch Program

☐ Volunteers | ☐ Menu | ☐ Pricing | ☐ Daycare
New Vendor Ideas: _____

Decision / Action: _____

12. Fundraising

50/50 Earnings: \$ _____ | Market Dates: _____
New Fundraiser Options / Ideas: _____

Decision / Next Steps: _____

13. Committees

Gaga Ball: _____
Policy Review: _____

14. New Business

15. Additional Motions & Votes

Motion Moved Seconded Result ☐ Carried ☐ Defeated

16. Adjournment

Time: _____ PM | Moved by: _____ | Seconded by: _____

Minutes Recorded By: _____
Approved On: _____