

# PTA Meeting Minutes

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**December 2nd, 2025 | 4:30 PM | CES Staff Room**

Call to order: 4:42 pm by Jenny Balding

## **ATTENDEES**

### **In Person:**

Jenny Balding, Stan Travnik, Jody Sider, Jenelle Rehmen, Britney Ewasik, Dani T., Christine S.

### **Online:**

Candace Rosenke, Katrina Wizinsky

## **AGENDA**

1. Review minutes from last meeting
2. Treasurer's report
3. Administrators report
4. Presidents report
5. Old Business
6. New Business
7. Wrap up

### **1. Review Last meeting minutes: Jenny Balding**

Motion to pass the minutes: Christine S  
Seconded By: Jenny Balding

### **2. Treasurer's Report: Jody Sider**

- General Account \$11,381.07

- Casino Account \$17,215.63
- Jody attended AGLC raffle training with Christine to review raffle procedures, closing old licenses, and opening new licences.

Motion to pass report: Christine Sikliski

Seconded By: Britney Ewasuik

All in favour

### **3. Administrators Report: Mr. Stan Travnik**

- Dynamic seating floor rockers requested by Kathy Timmons and Jessica Arnold
  - Estimated cost \$200-\$275 per chair
  - Total estimated request approximately \$1500
- One spinning sensory chair requested for Pre-K
- Kindergarten water/sand table request requires clarification and was not previously approved
- Confirmation that bussing for field trips has been approved previously

Motion to Pass Report: Jody Sider

Seconded By: Jenelle Rehmen

All in favour

### **4. Presidents Report: Jenny Balding**

- Highlights
  - Successful completion of the 50/50, Growing Smiles fundraiser, and Christmas Market preparations
  - Increased volunteer engagement, particularly with hot lunch
  - Several teacher wish-list items purchased
- December Focus:
  - Coordinating volunteers for Christmas concerts
  - Finalizing Christmas Market totals
- Goals for Upcoming Months:
  - Gather new hot-lunch vendor suggestions

- Finalize fundraisers for the remainder of the school year
- Establish a committee lead for the spring Gaga Ball pit project
- Determine a year-end financial cushion target
- Begin review and update of PTA bylaws and social media policy

Motion to Pass Report: Jody Sider

Seconded By: Britney Ewasuik

All in favour

## **5. Old Business: Ratification of Chat Votes (Sept 26 – Dec 2)**

### **- Chat votes ratified included:**

- Market date change
- Hot-lunch vendor approvals
- Growing Smiles fundraiser launch
- Halloween hot dogs (PTA covering costs)
- Start of hot lunch with vendors after fall break
- Use of Combined Catering
- Vendor approvals for November 2025 – January 23, 2026

Motion to ratify chat votes: Christine S.

Seconded by: Dani T

All in favour

## **6. New Business: Fundraiser Updates**

- Growing Smiles final numbers to be shared separately
- Christmas Market revenue to date: \$2,540

- Additional volunteers needed for the afternoon
- New fundraiser ideas to be finalized at the January meeting
- Clarification that Mabel's labels is an ongoing, previously approved fundraiser

### **PowerSchool**

- Discussion on possibly using PowerSchool as an additional ordering/payment option for fundraisers
- To be explored further with the school

### **Facebook Group**

- Group membership now approximately 89 members
- Hot lunch participation increased significantly following Facebook reminders

### **Hot Lunch**

- 14 daycare families requested inclusion in hot lunch

Motion to include daycare families in hot lunch: Christine S

Seconded by: Jody Sider

All in favour

- Vendors for the next quarter to be finalized at the January meeting
- Hot lunch schedules will be communicated quarterly going forward

### **Gaga Ball Committee**

- Committee to be formed in January
- Separate meeting to be scheduled to review costs and design options

## **Reminders**

- Only \$9 collected in PTA fees this year
- Families to be reminded that the optional \$3 PTA fee supports PTA insurance

## **Christmas Concert**

- Decision to run both afternoon and evening 50/50 draws
- Volunteer sign up sheets to be created

Approved by general consensus

- Approval to purchase bouquet up to \$50 for the music teacher as a thank you

Approved by general consensus

## **7. Wrap up / Action items for next meeting**

- Finalize fundraisers for the remainder of the year
- Discuss budget and year end financial cushion
- For bylaw/policy review committee
- For Gaga Ball committee
- Finalize hot lunch vendors for next quarter

Next Meeting: To be determined

Meeting Adjourned: 5:35 pm